



BOARD OF TRUSTEES
Regular Meeting
November 13, 2019
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Board Member Reports
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes – October 23, 2019 - regular meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
10. NEW BUSINESS
 - A. Discussion/Action: (Smith) Consider approving the purchase of one playground structure in collaboration with the City of Mt. Pleasant for Jameson Park
 - B. Discussion/Action: (Stuhldreher) Approve to schedule the FY2020 Budget Adoption Public Hearing for Tuesday, November 26, 2019 and to notice same in the Morning Sun as required by statute
 - C. Discussion/Action (Stuhldreher) Consider approval of the proposed Board of Trustee meeting schedule for the 2020 calendar year in accordance with the Open Meetings Act
 - D. Discussion/Action: (Board of Trustees) Board discussion – Classification/Compensation Study Elected Officials and Boards and Commissions Per Diem
 - E. Discussion/Action (Board of Trustees) Continued Discussion of 2% Spring Grant Applications

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
12. MANAGER COMMENTS
13. FINAL BOARD MEMBER COMMENT
14. CLOSED SESSION
 - A. Closed session pursuant to Section 8(h) of the Open Meetings Act in order to consider a written legal opinion which is exempt from discussion or disclosure by state or federal statute
 - B. Closed session pursuant to Section 8(h) of the Open Meetings Act in order to consider a written legal opinion which is exempt from discussion or disclosure by state or federal statute
15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3-Vice Chair	Denise	Webster	2/15/2020
4-Secretary	Alex	Fuller	2/15/2020
5 - Vice Secretary	Mike	Darin	2/15/2022
6	Stan	Shingles	2/15/2021
7	Ryan	Buckley	2/15/2022
8	vacant seat		2/15/2021
9	Doug	LaBelle II	2/15/2022
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep	Ryan	Buckley	2/18/2021
3-Secretary	Jake	Hunter	12/31/2019
4- Vice Secretary	Andy	Theisen	12/31/2019
5	Taylor	Sheahan-Stahl	12/31/2021
Alt. #1	John	Zerbe	12/31/2019
Alt. #2	Liz	Presnell	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2020
2	James	Thering	12/31/2020
3	Bryan	Neyer	12/31/2020
Alt #1	Randy	Golden	1/25/2021
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Don	Long	12/31/2020
2	Mike	Lyon	12/31/2020
3	vacant seat		12/31/2018
4- BOT Representative	vacant seat		11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2019
2	Richard	Jakubiec	12/31/2019
3	Andy	Theisen	12/31/2019
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2020
2	John	Dinse	12/31/2019
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1	Thomas	Kequom	4/14/2023
2	James	Zalud	4/14/2023
3	Richard	Barz	2/13/2021
4	Robert	Bacon	1/13/2023
5	Ben	Gunning	11/20/2020
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Brian	Smith	12/31/2019
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 BOT Representative	Kimberly	Rice	11/20/2020
2 PC Representative	Denise	Webster	8/15/2020
3 Township Resident	Sherrie	Teall	8/15/2021
4 Township Resident	Jeremy	MacDonald	10/17/2020
5 Member at large	Connie	Bills	8/15/2021

2019 CHARTER TOWNSHIP OF UNION
Board of Trustees
Work Session Meeting

A work session meeting of the Charter Township of Union Board of Trustees was held on October 23, 2019 at 5:00 p.m. at Union Township Hall.

Meeting was called to order at 5:00 p.m.

Roll Call

Present: Treasurer Rice, Clerk Cody, Trustees B. Hauck, Trustee Lannen, Trustee Mielke, and Trustee Woerle

Excused: Supervisor Gunning

Cody moved **Lannen** supported nominating Treasurer Rice as Chair Pro tem. Vote: Ayes: 6 Nays: 0. Motion carried.

Approval of Agenda

Cody moved **Lannen** supported to approve the Agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

BOARD AGENDA

A. FY2020 Budget Study Session

Discussion by the Board.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 6:23 p.m.

No comments were offered.

ADJOURNMENT

Woerle moved **Hauck** supported to adjourn the meeting at 6:23 p.m. **Vote: Ayes: 6 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

2019 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on October 23, 2019 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Treasurer Rice, Clerk Cody, Trustees B. Hauck, Trustee Lannen, Trustee Mielke, and Trustee Woerle

Excused: Supervisor Gunning

Cody moved **Hauck** supported nominating Treasurer Rice as Chair Pro tem. Vote: Ayes: 6 Nays: 0. Motion carried.

Approval of Agenda

Hauck moved **Cody** supported to approve the Agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

Presentations

Public Hearings

Public Comment - open 7:01 p.m.

Reports/Board Comments

- A. Current List of Boards and Commissions – Appointments as needed
- B. Planning Commission and ZBA updates by Township Planner
- C. October Monthly Activity Report to Board of Trustees
- D. Board Member Reports

Cody – Updates from City of Mt. Pleasant

Hauck -Road Commission Updates

Lannen – Isabella County Commission and MTA Isabella County Chapter updates

Rice – Sidewalk and Pathway Prioritization Committee next meeting November 4th

Woerle – Saginaw Chippewa Indian Tribe clarified total contributions towards the Pathway project. \$222,840 Total – Break down Tribe \$150,000 City \$5,800 Union Township \$14,360 CMU \$52,680

Consent Agenda

- A. Communications
- B. Minutes – October 23, 2019 - regular meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

G. (Stuhldreher) Managed IT Service Renewal

Hauck moved **Woerle** supported to approve the consent agenda as amended, removing item G. Managed IT Service Renewal and placing it on the regular Agenda Item A. **Vote: Ayes: 6 Nays: 0. Motion Carried.**

BOARD AGENDA

A. Discussion/Action (Stuhldreher): Managed IT Service Renewal

Lannen moved **Hauck** supported to approve the Master Service Agreement, Managed IT Services Statement of Work, and the Fiber Optic Cable Plant Statement of Work (collectively the “Agreements”) with CMS Inter.net LLC and authorizing the Township Manager to execute said Agreements. **Vote: Ayes: 6 Nays: 0. Motion Carried.**

B. Discussion/Action (Board of Trustees): Classification/Compensation Study

Discussion by the Board. Asked to add discussion of Elected Officials and Boards and Commissions to November 13th Agenda.

C. Discussion/Action (Board of Trustees) Manager 2020 Employment Contract/Compensation Changes

Lannen moved **Woerle** supported recommending Township Managers 2020 compensation package to include no salary increase, adding five days of vacation, and adding a three hundred dollar (\$300) monthly car allowance. **Roll Call Vote: Ayes: Rice, Lannen, and Woerle Nays: Hauck, Mielke, and Cody Motioned failed.**

Woerle moved **Mielke** supported recommending Township Managers 2020 compensation package to include no salary increase, adding five days of vacation, and adding a two hundred fifty dollar (\$250) monthly car allowance. **Roll Call Vote: Ayes: Rice, Mielke, Lannen, Woerle, and Cody Nays: Hauck Motioned carried.**

D. Discussion/Action (Stuhldreher): Policy Governance 2.5 Financial Condition & Activities

Discussion was held by the Trustees.

E. Discussion/Action (Stuhldreher): Board of Trustees annual review of Board Governance Policy No. 4.3 Delegation to the Township Manager

Discussion was held by the Trustees.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:58 p.m.

Rhonda Graham 775 Meadowbrook – Comment made regarding questions to Manager’s compensation package / Wage study

MANAGER COMMENTS

- Boards and Commissions recruitment regarding upcoming openings can be found on Township website (uniontownshipmi.com), local government channel, and press release to Morning Sun
- Clarification of reappointment to Chippewa River District Library Board will be included on an upcoming Board Agenda
- Mentioned several openings expiring on the ZBA at the end of the year
- Updated Board from an updated report from LARA listing Union Township on Marijuana Regulatory Report
- Attended kick off meeting for multi-jurisdictional storm water management master plan meeting

FINAL BOARD MEMBER COMMENTS

Lannen – Commented on Joint Water Study. Board clarified direction to Administration that no immediate action will be taken with the City of Mt. Pleasant from any outcome from the meeting.

CLOSED SESSION

ADJOURNMENT

Cody moved **Rice** supported to adjourn the meeting at 9:18 p.m. **Vote: Ayes: 6 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
10/24/2019	101	293 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	4795 S MISSION 4797 S MISSION BARN 5076 S MISSION 4822 ENCORE 4244 E BLUEGRASS 5240 E BROOMFIELD 900 MULBERRY 1933 S ISABELLA 1660 BELMONT 5144 BUDD 5142 BUDD 5537 E BROADWAY 5525 E REMUS 2270 NORTHWAY 2055 ENTERPRISE 5228 S ISABELLA STREET LIGHTS 48858 LED LIGHT 2010 S LINCOLN L4 LIGHT 2279 S MERIDIAN PUMP HOUSE 2279 S MERIDIAN 4511 E RIVER	1,954.82 298.67 923.06 110.22 75.68 1,094.08 60.90 479.87 68.07 27.13 60.46 148.60 105.27 28.73 259.85 5,703.39 1,903.69 23.24 59.93 52.76 1,358.79 11,961.43
						<u>26,758.64</u>
10/24/2019	101	294 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		
11/01/2019	101	295 (E)	01233	UNITED STATES OF AMERICA	LOAN #92-04 PAYMENT	15,859.99
11/06/2019	101	296 (E)	01105	MASTERCARD	MASTERCARD - CRAWFORD MASTERCARD - BEBOW MASTERCARD - WALDRON MASTERCARD - DEARING MASTERCARD - RADAR MASTERCARD - MCBRIDE MASTERCARD - GALLINAT MASTERCARD - FUSSMAN MASTERCARD - SMITH MASTERCARD - STUHLREHER MASTERCARD HOHLBIEN MASTERCARD - TEALL MASTERCARD - OCKERT MASTERCARD - THEISEN MASTERCARD - DEPRIEST	62.47 959.28 15.76 4,690.32 94.17 1,785.62 419.50 34.46 125.00 228.11 225.64 1,073.30 146.76 9.49 75.57
						<u>9,945.45</u>
11/13/2019	101	21453	01433	ALL SEASONS SNOW REMOVAL & LAWN CARE	MOWING AT 5025 PICKARD/611 BAMBER/2185 C	830.25
11/13/2019	101	21454	00020	JAMES ALWOOD	WELL SITE LEASE - OCT 2019	413.44
11/13/2019	101	21455	00066	BILL'S CUSTOM FAB, INC.	LIFTSTATION 14 PUMP BASE PLATE	32.56
11/13/2019	101	21456	00072	BLOCK ELECTRIC	ISABELLA WELL SITE LIGHT REPAIR CHLORINATOR CONTROLS & POWER REPAIRS	167.50 652.43
						<u>819.93</u>
11/13/2019	101	21457	00095	C & C ENTERPRISES, INC.	NITRILE GLOVES	155.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					JANITORIAL SUPPLIES	122.75
						<u>277.75</u>
11/13/2019	101	21458	01623	CLARK HILL PLC	LEGAL-PUNG PROPERTY - SEP 2019	510.00
11/13/2019	101	21459	00129	CMS INTERNET, LLC	SURFACE PRO STYLUS & CASE - TREASURER	109.98
11/13/2019	101	21460	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-OCT 2019	976.00
11/13/2019	101	21461	01242	CULLIGAN WATER	WATER COOLER - MCDONALD PARK	16.00
					WATER COOLER - WWTP OCT 2019	<u>35.51</u>
						51.51
11/13/2019	101	21462	01171	DBI BUSINESS INTERIORS	ENVELOPES & BATTERIES - TWP HALL	73.81
					LEGAL PAPER - UTILITIES	61.99
					LABELS & GLUE FOR ENVELOPES	36.04
					ORGANIZER, WIRE - RETURN	<u>(7.86)</u>
						163.98
11/13/2019	101	21463	00188	DOUG'S SMALL ENGINE	NEW THROTTLE CABLE/NEW SPARK PLUG/VALVE	93.15
					REPAIR & CLEAN HYD OIL LEAK	<u>97.60</u>
						190.75
11/13/2019	101	21464	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE	4,396.00
11/13/2019	101	21465	00209	ETNA SUPPLY COMPANY	METER COUPLINGS	1,000.00
11/13/2019	101	21466	00257	GOURDIE-FRASER, INC.	PUMP STATION 14-CONSTRUCTION ADMIN	504.00
11/13/2019	101	21467	00261	GRAINGER	V-BELT/ US FLAG/ RUST REMOVER	1,443.07
11/13/2019	101	21468	00262	GRAND TRAVERSE RUBBER SUPPLY	V-BELT CONTI TECH	220.74
11/13/2019	101	21469	01567	JEFF HOHLBEIN	CLOTHING ALLOWANCE - HOHLBEIN	100.00
11/13/2019	101	21470	01447	INTERSTATE BILLING SERVICE, INC	THERMOSTAT/FUSE/WIRE REPAIR - HOTSY EQUI	569.79
11/13/2019	101	21471	00362	KRAPOHL FORD & LINCOLN	2006 FOR F150 - VEHICLE REPAIR	371.42
11/13/2019	101	21472	01506	MCKENNA ASSOCIATES	BLDG OFFICIAL & INSP SERV - OCT 2019	12,540.00
11/13/2019	101	21473	00739	THE MORNING SUN	MORNING SUN SUBSCRIPTION	315.00
11/13/2019	101	21474	01274	MORRISON INDUSTRIAL EQUIPMENT CO	FILTER/OIL CHANGE	128.77
11/13/2019	101	21475	00497	NORTHERN INDUSTRIAL SUPPLY	TXT815 AT LEVEL 3 REPAIR & REBUILD	8,285.75
11/13/2019	101	21476	00780	PARAGON LABORATORIES, INC.	SAMPLE TESTING	1,455.00
11/13/2019	101	21477	00525	PICKARD STREET CAR WASH	SEPTEMBER CAR WASHES	55.00
11/13/2019	101	21478	01606	PRINT MANAGEMENT PARTNERS	WINDOW ENVELOPES FOR TAX BILLS	733.73
11/13/2019	101	21479	01273	PRO-SEAL SERVICE GROUP	ROYAL PURPLE SYNFFILM GT 220 5 GAL PAIL	651.90
					ROYAL PURPLE SYNFFILM	<u>328.45</u>
						980.35
11/13/2019	101	21480	00549	CHRIS RADER	CLOTHING ALLOWANCE REIMBURSEMENT	84.79
11/13/2019	101	21481	01651	REVORE LAW FIRM, P.L.C.	SERVICES FOR MTT CASES - SEP 2019	333.00
					SERVICES FOR MTT CASES - OCT 2019	<u>1,387.50</u>
						1,720.50
11/13/2019	101	21482	01329	ANGELA SCHOFIELD	MILEAGE REIMBURSEMENT	55.97
11/13/2019	101	21483	01495	MARK STUHLBREHER	CITY MANAGER LUNCH/TRAVEL 2020 CENSUS SU	66.35
11/13/2019	101	21484	00649	THIELEN TURF IRRIGATION, INC.	WINTERIZE IRRIGATION @ MCDONALD PARK	175.00
11/13/2019	101	21485	00668	UNITED PARCEL SERVICE	JONES AND HENRY SAMPLE SHIPPING	10.08
11/13/2019	101	21486	01013	USA BLUE BOOK	BLUE-WHITE TUBE ASSEMBLY	200.29
11/13/2019	101	21487	01314	VERIZON WIRELESS	CELL PHONES 9-16-19 TO 10-15-19	379.98
11/13/2019	101	21488	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE @ MCDONALD-NOV 2019	204.99
					DUMPSTER SERVICE-TWP HALL NOV 2019	69.63
					DUMPSTER SERVICE-WATER PLANT NOV 2019	<u>82.87</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					DUMPSTER SERVICE-WWTP NOV 2019	915.45
					DUMPSTER SERVICE-JAMESON OCT 2019	136.34
					DUMPSTER SERVICE-SHOP NOV 2019	53.28
						<u>1,462.56</u>
11/13/2019	101	21489	00710	WEBB CHEMICAL SERVICE	FERRIC CHLORIDE SOLUTION	5,250.57
11/13/2019	101	21490	00723	WINN TELECOM	PHONE SERVICE 11/1/19 - 11/30/19	324.53
11/13/2019	101	21491	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT - OCT 2019	1,500.76

101 TOTALS:

Total of 43 Checks:

101,270.23

Less 1 Void Checks:

0.00

Total of 42 Disbursements:

101,270.23

Charter Township of Union Payroll
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CHECK DATE: October 31, 2019

PPE: October 26, 2019

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	21,945.99
Fire Fund		1,088.88
EDDA		-
WDDA		-
Sewer Fund		21,691.09
Water Fund		18,475.79
Total To Transfer from Pooled Savings	\$	63,201.75

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	54,701.16
Employer Share Med		790.04
Employer Share SS		3,378.04
SUI		-
Pension-Employer Portion		3,562.53
Workers' Comp		769.98
Life/LTD		-
Dental		-
Health Care		-
Vision		-
Vision Contribution		-
Health Care Contribution		-
Cobra/Flex Administration		-
PCORI Fee		-
Total Transfer to Payroll Checking	\$	63,201.75

meeting
11-13-19

CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2019

BOARD MEMBER: Tim LANNEN

MONTH: October

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
10-1-19	Isabella County BOC	✓		\$50
10-15-19	Isabella County BOC	✓		\$50
10-16-19	MTA- Isabella County Chapter		✓	\$75
10-28-19	Mt. Pleasant City Commission		✓	\$75

SIGNATURE: Tim Lannen Date: 10.29.2019

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period Oct 14, 2019 through Oct 20, 2019**

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			1
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	118	Trash or Rubbish fire, contained			
	130	Mobile Property Fire, Other			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			1
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
	Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat		
251		Excessive heat, scorch burns with no fire			
231		Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	1	3	1
	321	EMS Call excluding Veh. Accident	2	4	3
	322	Motor Vehicle Acc. W/ Injuries	4	11	1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	363	Swift Water Rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			1
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			
	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			

	422	Chemical Spill or Leak			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			1
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call					
	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			1
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			1
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction	2	5	
	736	CO detector activation due to malfunction			

	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire	1	2	
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			1
	745	Alarm System Act. - Unintentional			2
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm, Tornado/Hurricane Assessment			
	814	Lightning Strike (No Fire)			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	10		14
		YTD Response for Union Twp/City	269		428

- Emergency - MPFD
- Emergency - MPFD Secondary to MMR
- Non - Emergency

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period Oct 28, 2019 through Nov 3, 2019**

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	118	Trash or Rubbish fire, contained			
	130	Mobile Property Fire, Other			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire	1	2	
	160	Special Outside Fire, Other			
	Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat		
251		Excessive heat, scorch burns with no fire			
231		Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			2
	311	Medical Assist to EMS Crew	1	2	2
	321	EMS Call excluding Veh. Accident			1
	322	Motor Vehicle Acc. W/ Injuries	2	7	
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries	1	2	
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	363	Swift Water Rescue			
3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other	1	2	
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			
	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			

	422	Chemical Spill or Leak			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			1
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call					
	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route	1	2	2
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			1
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			

	740	Unintentional transmission of alarm, other	1	2	1
	741	Sprinkler activation, no fire	1	2	
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional	1	2	1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm, Tornado/Hurricane Assessment			
	814	Lightning Strike (No Fire)			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	10		11
		YTD Response for Union Twp/City	283		449

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

To: Mark Stuhldreher - Township Manager **DATE:** November 5, 2019
FROM: Kim Smith – Public Works Coordinator **DATE FOR BOARD CONSIDERATION:** November 13, 2019

ACTION REQUESTED: The Township Board of Trustees is requested to approve the purchase of one playground structure in the amount not to exceed \$32,000 in collaboration with the City of Mt. Pleasant for Jameson Park.

Current Action Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No (see cost section) N/A _____

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

In 2018 the Economic Development Authority (EDA) funded the completion of a Jameson Park Planning and Design Master Plan. The Master Plan was initiated to identify improvements to Jameson Park. The plan is being used to guide the Township in making decisions on facility improvements, and provide cost estimates for the improvements. One of the improvements identified is the addition of a playground structure north of the existing pavilion.

The City Parks Department applied for and has been approved for a two-for-one playground equipment grant with GameTime Equipment Company. The Township has been contacted by the City of Mt. Pleasant Parks Department and asked if we would like to partner with them in the program. To be eligible for this two-for-one pricing, grant recipients must purchase their equipment by November 15, 2019 and take delivery of the equipment by December 31, 2019. The City of Mt. Pleasant has offered to store the equipment for the Township until we can make arrangements to have the equipment installed in late spring/early summer of 2020. The program will allow for the City and Township to purchase equipment with a value of \$119,000 for \$32,000 each.

Collaboration on this project will allow our communities to provide enhanced playground equipment beyond what would otherwise be possible. The addition of new, diverse, and accessible equipment at two of our community parks lets us put our best foot forward, and leave a positive impression on our guests, as well as provide years of enjoyment for our residents.

The purchase of this playground equipment is in addition to and does not supplant any of the Jameson Park improvements recommended in the FY 2020 General Fund of EDDA fund budget.

SCOPE OF SERVICES

Collaboration with the City of Mt. Pleasant on the single source purchase of two playground component structures from GameTime due to acceptance in the two-for-one grant program. The collaboration would include splitting the \$63,000 total cost for the purchase of the two playground structures under the grant program and participation in the National OMNIA partner's procurement program.

OMNIA Partners is a no-cost purchasing program that operates similarly to the State of Michigan's MiDeal program and allows members to benefit from the cooperative buying power of more than 50,000 entities nationwide. Sinclair Recreation is the sole GameTime dealer for commercial playground equipment in Michigan and participates in the National OMNIA Partner Program. The City of Mt. Pleasant has been a member of this purchasing cooperative for many years. The City's participation in the OMNIA Program makes this purchase eligible for reduced shipping for the playground units.

JUSTIFICATION

The purchase and installation of the playground equipment is part of the Jameson Park Planning and Design Master Plan. Taking advantage of this partnership opportunity with the City of Mt. Pleasant will allow the Township to provide a larger and more diversified structure than would otherwise be possible. It is recommended that the Township Board of Trustees authorize the purchase of one playground component structure from GameTime Equipment to provide enhanced recreational opportunities at Jameson Park.

PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this agreement (From Policy 1.0: Global End).

1. Community well-being and common good

COSTS

<u>ITEM</u>	<u>COST</u>
Purchase of one playground structure	\$32,000.00
Site Preparation & Structure Installation Estimate	\$25,000.00
Total Project Cost	\$57,000.00

The FY 2019 Parks and Recreation Budget includes funding in the amount of \$34,400 for sealcoating the asphalt pathways and driveways, backstop and fence repairs, and the installation of cement bunks for storing black dirt and sand. These projects were completed with two-percent funding received from the Saginaw Chippewa Indian Tribe. The administration recommends that these funds be used for the purchase of the playground structure.

The site preparation & structure installation estimates are presented for informational purposes as this recommendation involves the purchase of the playground structure only. When the final recommended budget for FY 2020 is brought forward in December, it will include funding for the site preparation & structure installation.

PROJECT TIME TABLE

Playground equipment must be purchased by November 15, 2019, and received by December 31, 2019. Installation of the equipment will commence in late spring/early summer of 2020.

RESOLUTION

The Township Board of Trustees is requested to approve the purchase of one playground structure in the amount not to exceed \$32,000 in collaboration with the City of Mt. Pleasant for Jameson Park.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:



GameTime c/o Sinclair Recreation
 PO Box 1409
 Holland, MI 49422-1409
 Ph: 800-444-4954
 Fax: 616-392-8634

QUOTE
 #76502

11/05/2019

City of Mount Pleasant - Oak Creek 2 and Neptune's 2 - CWO ONLY - Omnia

City of Mount Pleasant
 Attn: Christopher Bundy
 City of Mount Pleasant
 331 North Main Street
 Mount Pleasant, MI 48858
 Phone: 989-779-5328

Project #: P60537
 Ship To Zip: 48858

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - Custom - Neptune's Nocturne Unit	\$60,156.00	\$60,156.00
		(10) 19762 -- Umbra Plug (priced for CAD)		
		(2) 26094 -- Triangular Shroud		
		(1) 26142 -- Single With Step		
		(1) 26088 -- Tri Ladder		
		(1) 26157 -- 3'-0" Connectscape Climber		
		(1) 19786 -- Edge Climber Attachment 2'0/5'0		
		(1) 16514 -- 36" Tri P/T Punched Deck Ada		
		(1) 19035 -- Optional Access Step (3' & 5')		
		(1) 19424 -- Long Exit (Use On 7' & 8' Slides)		
		(2) 19385 -- Straight Section Wilderslide Ii		
		(2) 19387 -- Right Curve Section Wilderslide Ii		
		(2) 19391 -- Support Wilderslide Ii		
		(1) 19437 -- Dbl w/Spiral Wilderslide II		
		(1) 19371 -- Giant Wave Climber Link		
		(1) 19757 -- Umbra Square Roof		
		(1) 19758 -- Umbra Hex roof		
		(1) 19435 -- Wrinkle Wall Attachment 8'		
		(1) 19752 -- Traverse Climber		
		(1) 19772 -- Chain Pod Climber 6'/6'6"		
		(1) 19755 -- Wiggle Climber Attachment		
		(1) 19440 -- Puppy Maze Panel		
		(1) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(1) 19289 -- Two Piece Hex Deck		
		(1) 18689 -- Hand Cycler		
		(1) 12215 -- Crunch Bar Prime Time		
		(1) 18705 -- Seat And Table For Two 36"		
		(1) 19439 -- 3 in a Row Panel		
		(1) 19388 -- Exit Section Wilderslide Ii		
		(2) 19386 -- Left Curve Section Wilderslide Ii		
		(1) 19382 -- Single Entrance Wilderslide Ii		
		(1) 19408 -- Transfer System (Timbers) 2' Rise		



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QUOTE
 #76502

11/05/2019

City of Mount Pleasant - Oak Creek 2 and Neptune's 2 - CWO ONLY - Omnia

Quantity	Stock ID	Description	Unit Price	Amount
		(1) 19667 -- Whirlwind Climber 6'		
		(5) 18201 -- 36" Tri Punched Deck P/T		
		(1) 19632 -- Transfer Platform (Timbers) 3'		
		(10) 18833 -- Umbra Roof Extension 3'		
		(2) 12024 -- 3 1/2" Uprt Ass'Y Alum 9'		
		(3) 12025 -- 3 1/2" Uprt Ass'Y Alum 10'		
		(6) 12077 -- 3 1/2" Uprt Ass'Y Alum 15'		
		(4) G12077 -- 3 1/2" Uprt Ass'Y Galv 15'		
		(1) 12027 -- 3 1/2" Uprt Ass'Y Alum 12'		
1	RDU	(1) 12026 -- 3 1/2" Uprt Ass'Y Alum 11'		
		Game Time - Custom - Oak Creek Unit	\$59,299.00	\$59,299.00
		(6) 19762 -- Umbra Plug (priced for CAD)		
		(1) 19027 -- Rung Access Ladder (2')		
		(1) 19219 -- Bubble (4'6" & 5')		
		(1) 19054 -- Twister (4' & 4'-6")		
		(1) 19001 -- Entry Way		
		(1) 19291 -- 2' Kickplate W/ Rung		
		(1) 19087 -- Chain Link (3' & 3'6")		
		(1) 19059 -- Wavy Tree (2'-6" & 3')		
		(1) 19285 -- Transfer Platform W/ Guardrail 3'		
		(8) 18201 -- 36" Tri Punched Deck.P/T		
		(1) 19371 -- Giant Wave Climber Link		
		(1) 90762 -- Long Exit (Use On 7' & 8' Slides)		
		(1) 90705 -- Right Curve Section Wilderslide li		
		(1) 90704 -- Left Curve Section Wilderslide li		
		(1) 90709 -- Support Wilderslide li		
		(1) 90779 -- Over N Under		
		(1) 19790 -- Dbl Swerve Zip 4'-6"/5'		
		(1) 19005 -- Transfer System W/Barrier (2' Rise)		
		(1) 19776 -- Edge Climber Link 4'6'/5'6 to 4'		
		(1) 19755 -- Wiggle Climber Attachment		
		(1) 19747 -- Traverse Climber Link (1' rise)		
		(1) 19769 -- Edge Climber Small		
		(1) 19772 -- Chain Pod Climber 6'/6'6"		
		(1) 19435 -- Wrinkle Wall Attachment 8'		
		(1) 19758 -- Umbra Hex roof		



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QUOTE
 #76502

11/05/2019

City of Mount Pleasant - Oak Creek 2 and Neptune's 2 - CWO ONLY - Omnia

Quantity	Stock ID	Description	Unit Price	Amount
		(1) 19102 -- Stepped Deck (6" Rise)		
		(2) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(1) 12728 -- Single Seat P/T		
		(1) 18692 -- Single Thunder Ring		
		(1) 12215 -- Crunch Bar Prime Time		
		(1) 18679 -- Bongos		
		(1) 19585 -- Letters Maze Above Deck		
		(1) 19244 -- Thunderring Panel		
		(4) G12069 -- 3 1/2" Uprt Ass'Y Galv 14'		
		(3) 12025 -- 3 1/2" Uprt Ass'Y Alum 10'		
		(4) 12026 -- 3 1/2" Uprt Ass'Y Alum 11'		
		(2) 12027 -- 3 1/2" Uprt Ass'Y Alum 12'		
		(7) 12069 -- 3 1/2" Uprt Ass'Y Alum 14'		
		(3) 12068 -- 3 1/2" Uprt Ass'Y Alum 13'		
		(2) 90272 -- 14' Upright, Alum		

Does not include installation, site prep, site restoration, or acceptance of delivery.
 Contract: USC

SubTotal: \$119,455.00
 Grant: (\$59,727.50)
 Freight: \$3,000.00
Total Amount: \$62,727.50

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales Tax will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

NOTE: To qualify for the GameTime Grant, you must complete the application form for pre-approval. Upon approval, a Partial Matching Grant (reflected in the pricing shown above) is good toward the purchase of a new Powerscape, PrimeTime, XScape or Ionix Structure only. The order MUST be received no later than October 30, with full payment to allow for processing, and your order will ship within 3-5 weeks from date of order placement. The Grant does not apply toward Freight, Freestanding Items, Surfacing or Installation. To qualify for the matching grant amount shown above, a check for the full amount MUST accompany your order.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



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Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE
#76502

11/05/2019

City of Mount Pleasant - Oak Creek 2 and Neptune's 2 - CWO ONLY - Omnia

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Please make P.O.s out to GameTime C/O Sinclair Recreation

Title: _____

Date: _____

Facsimile: _____

Phone _____

Email: _____

Purchase Amount: **\$62,727.50**

REQUIRED ORDER INFORMATION:

Bill To: _____

Ship To: _____

Contact: _____

Contact: _____

Address: _____

Address: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Tel: _____
(For Accounts Payable)

Tel: _____
(To call before delivery)

Email: _____

Email: _____

COLOR SELECTIONS: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

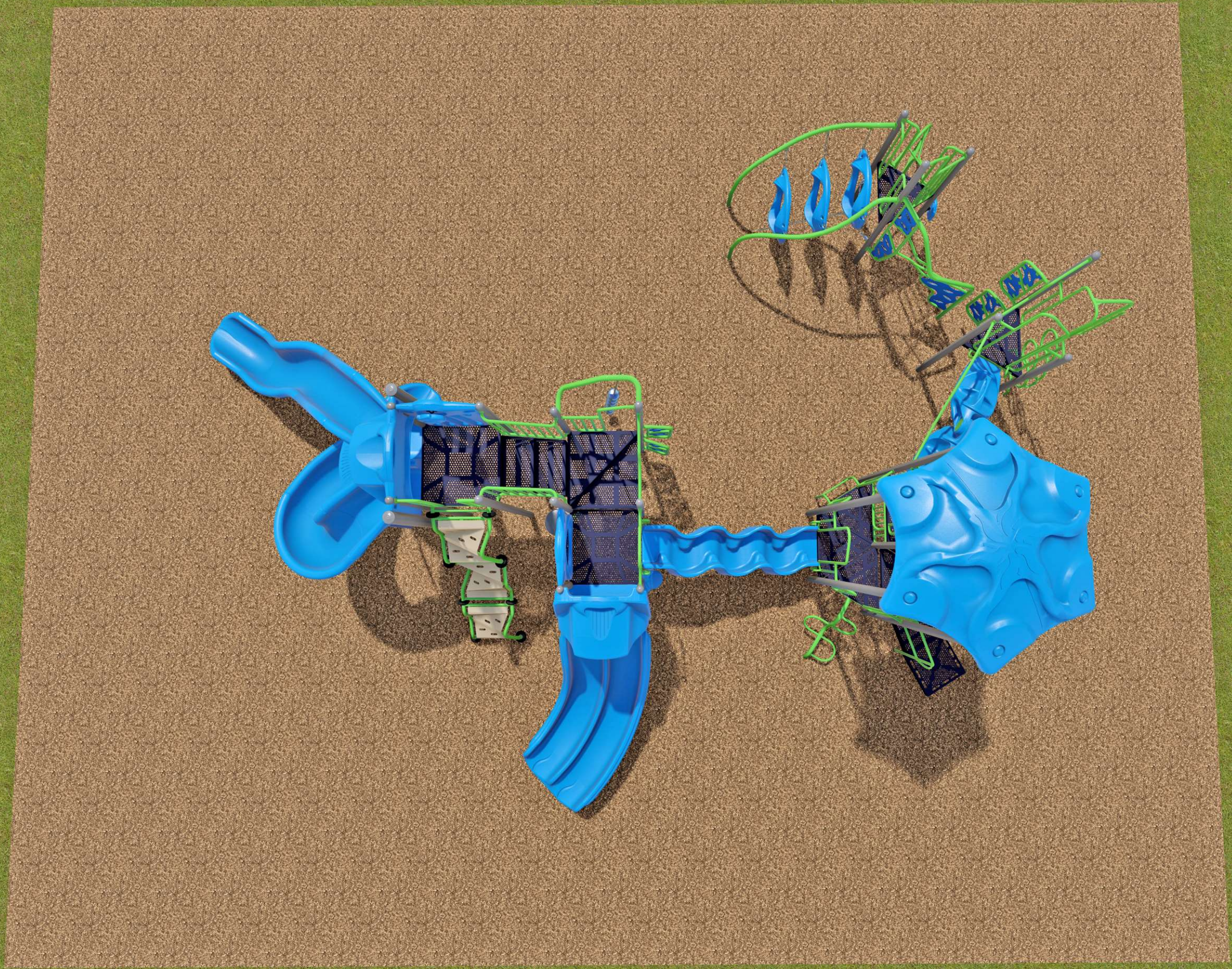
NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED.



Rendered in Atlantic Palette



Charter Township of Union Oak Creek Structure - Option Two



Rendered in Atlantic Palette

Charter Township of Union Oak Creek Structure - Option Two

REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: September 4, 2019
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/13/2019
ACTION REQUESTED: Approval to schedule the FY 2020 Budget Adoption Public Hearing for Tuesday, November 26, 2019 and to notice same in the Morning Sun as required by statute.	

Current Action Emergency

Funds Budgeted: If Yes Account #: 101-191-900.000 N/A

Finance Approval MDS

BACKGROUND INFORMATION

Prior to adoption of the annual appropriation resolution, a public hearing must be held to provide an opportunity for the community to comment on the proposed budget. This public hearing also serves as the “truth in taxation” notice.

The notice that will appear in the paper will read as follows:

*“The Charter Township of Union Board of Trustees will hold a public hearing on the proposed budget for the fiscal year 2020 at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI on November 26, 2019 at 7:00pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858.”*

This notice will be published in the Sunday, November 17, 2019 edition of the Morning Sun as required by state statute.

SCOPE OF SERVICES

Publish a Public Notice in the Morning Sun regarding the scheduled Public Hearing to provide an opportunity to receive public comment on the proposed FY 2020 budget and to schedule the associated public hearing.

JUSTIFICATION

Scheduling, noticing and holding a public hearing prior to adoption of the annual appropriations resolution is required by statutes.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed by approving these Agreements (From Policy 1.0: Global Ends)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety

- Health
- Natural environment
- Commerce

COSTS

The cost to publish the Public Notice in the Morning Sun is approximately \$300.00.

PROJECT TIME TABLE

The Public Hearing notice is scheduled to appear in the Morning Sun on Sunday, November 17, 2019 and the Public Hearing is scheduled for November 26, 2019.

RESOLUTION

It is hereby resolved that the FY 2020 Budget adoption public hearing will be held on Tuesday, November 26, 2019 at 7:00 pm at the Township Hall and that the administration is authorized to publish the notice in the Morning Sun as required by state statute.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: September 4, 2019
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/13/2019
ACTION REQUESTED: Consider approval of the proposed Board of Trustee meeting schedule for the 2020 calendar year in accordance with the Open Meetings Act.	

Current Action Emergency

Funds Budgeted: If Yes Account #: _____ N/A:

Finance Approval MDS

BACKGROUND INFORMATION

The Open Meetings Act requires the Board of Trustees schedule and post the annual meeting schedule prior to the start of the calendar year.

SCOPE OF SERVICES

To set the 2020 Board of Trustees business meeting schedule.

JUSTIFICATION

Scheduling and noticing the annual meeting schedule alerts the citizens when Board meeting will be held. Additionally, adopting and posting the meeting schedule is required as part of the Open Meetings Act.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed by approving these Agreements (From Policy 1.0: Global Ends)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

RESOLVED that the regular Board of Trustee meeting dates for the 2020 calendar year through December 31, 2020, scheduled for 7:00 p.m., on the second and fourth Wednesday of each month (except as noted in the schedule) at Union Township Hall located at 2010 S. Lincoln Road, Union Township, Michigan, are hereby established in accordance with the Open Meetings Act, being MCL15.261, et, Seq., and whereas these meetings are conducted and open to the public as per the attached schedule.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

CHARTER TOWNSHIP OF UNION

Scheduled Meetings for 2020



BOARD OF TRUSTEES: *(Second and Fourth Wednesday of each Month)*

January 8	May 13	September 9
January 22	May 27	September 23
February 12	June 10	October 14
February 26	June 24	October 28
March 11	July 8	November 10 <i>(Tuesday)</i>
March 25	July 22	November 24 <i>(Tuesday)</i>
April 8	August 12	December 16
April 22	August 26	

ZONING BOARD OF APPEALS: *(First Wednesday of each Month)*

January 7 <i>(Tuesday)</i>	April 1	July 1	October 7
February 5	May 6	August 5	November 4
March 4	June 3	September 2	December 2

PLANNING COMMISSION: *(Third Tuesday of each Month)*

January 21	April 21	July 21	October 20
February 18	May 19	August 18	November 17
March 17	June 16	September 15	December 15

JOINT MEETING DATE: *(Board of Trustees, ZBA, Planning Commission, EDA, Sustainability Committee Hannah's Bark Park Advisory Board, Chippewa River District Library Board, Mid-Michigan Area Cable Consortium, Cultural and Recreational Commission, and Sidewalks and Pathways Prioritization Committee)*

Date September 29 7:00pm

EDA *(Third Tuesday of each Month)* All meetings begin at 5:15p.m.

January 21	April 21	July 21	October 20
February 18	May 19	August 18	November 17
March 17	June 16	September 15	December 15

SUSTAINABILITY *(Second Tuesday of the Month, Meets Quarterly)* All meetings begin at 4:00p.m.

January 14	April 14	July 14	October 13
------------	----------	---------	------------

All of the above meetings are to be held at the Union Township Hall, 2010 S. Lincoln Road. All meetings except for the Board of Review, EDA, and Sustainability Committee begin at 7:00 p.m. Minutes and Agendas may be obtained at the Township Hall, during regular business hours. Phone 989-772-4600.